

Town of Hanover
Advisory Committee
550 Hanover Street
Hanover, MA 02339

Meeting Minutes

July 9, 2014 7:00pm

Opening:

The meeting was opened at 7:03 p.m. by Chris Martin

Committee Attendees:

Chris Martin, Helen Graves, Donald White, Angela Blanchard, Jerry O'Hearn, Wayne Moores

Absent: None

Other Attendees: Janine Smith, Director of Municipal Finance

Open Items:

The Committee was presented with a Municipal Relief transfer by Janine Smith, Director of Municipal Finance. The transfer pertains to 2 agencies:

1. The Department of Public Works is requesting the transfer of \$1,700 from the DPW expense operating budget to the DPW salary budget. This transfer is being requested to cover the salary for Bob Murray's clerical support position.

* Motion to transfer \$1,700 from DPW expense to DPW salary made by Don White, Jerry O'Hearn seconded and it was so voted.

2. The Department of Community Services is requesting the transfer of \$3,700 from the Department of Community Services Salary budget to the Department of Community Services expenses budget. The transfer is being requested to cover expenses for the Veteran's Department.

* Motion to transfer \$3,700 from the Community Services salary to Community Services expense made by Don White, Jerry O'Hearn seconded and it was so voted.

Janine Smith, Director of Municipal Finance spoke with the Committee members regarding the filling of the vacancy in the Treasurer's Office. The chosen candidate is coming from Boston Financial and has a strong financial background. Janine also made the Committee aware that Tom Raab will be the new Business manager.

The Committee reviewed and discussed in length the FY15 budget process. Janine requested the Committee's feedback regarding the process. Don White suggested stream lining the budget binder for ease of use. Chris Martine suggested that he would like to see better communication between the Advisory Committee and the Board of Selectman.

The Committee set the dates for the upcoming meetings with meetings being held on Wednesday September 17th at 7:00pm, Wednesday October 29th at 7:00pm, Wednesday November 19th at 7:00pm, and Wednesday December 17th at 7:00pm.

Reorganization Vote:

The Advisory Committee members made the decision to table the reorganization vote until September's meeting when the new Committee members will be present.

Closing:

At 7:49pm Chris Martin made the motion to adjourn, Wayne Moores seconded and it was so voted.